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DEFENSIVE SECURITY TRAINING ACADEMY



**PRIVATE DETECTIVE TRAINING CURRICULUM
MANDATED BY THE STATE OF GEORGIA**

509-3-.06 Basic Training Requirements for Private Detectives.

(1) A minimum of seventy hours of classroom instruction is required in a basic training program for private detective license holders and registered private detective employees consisting of the following:

(a) one hour of instruction in Registration and Orientation: introduction of officials and trainees, statement of procedures, rules and regulations governing the classes, filling in of personnel data and official records;

(b) two hours of instruction in the history of law enforcement and the private investigations industry, and a discussion of crime and security in the United States;

(c) two hours of instruction on ethics;

(d) two hours of instruction on the types of investigations undertaken by the private detective investigator;

(e) four hours of instruction in Principal Georgia Misdemeanors and Felonies; our most often used laws and the elements necessary for establishing a crime, jurisdiction, venue, and Georgia criminal procedure;

(f) four hours of instruction in Laws of Arrest: deals with the legal authority to make arrests, due process, as well as constitutional guarantees;

(g) two hours of instruction in Search and Seizure: laws rules and methods of lawful search and seizure;

(h) two hours of instruction in crime scene investigation searches and scientific aids: laboratories, documenting examiners, polygraph, latent fingerprinting, various fluorescent powders, etc.;

(i) two hours of instruction in Interviewing Suspects and Witnesses: how to conduct a successful interview, qualifications and preparation necessary, kinesic and cognitive interview techniques;

(j) two hours of instruction in process serving: civil suits, subpoenas, state courts, superior courts, and magistrate courts;

(k) four hours of instruction in sources of information, database searches and use of information brokers;

(l) eight hours of instruction in surveillance: a course designed to teach the proper methods of surveillance and its importance in modern police functions, to include instruction in the Georgia eavesdropping law;

(m) two hours of instruction in basic videography and photography methods;

(n) two hours of instruction in proper note taking and recording of pertinent information;

- (o) four hours of instruction in case management and report writing, discussion of report formats and content of reports, reducing verbal statements to writing and common mistakes in investigative report writing;
- (p) two hours of instruction in the rules of evidence: a history of trial methods and procedures, as well as instruction in the fundamental concepts of evidence;
- (q) four hours of instruction in courtroom testimony;
- (r) four hours of instruction in court records research;
- (s) two hours of instruction in criminal defense investigations;
- (t) two hours of instruction in undercover investigations;
- (u) two hours of instruction on domestic investigations;
- (v) two hours of instruction on insurance fraud investigations;
- (w) two hours of instruction on white collar crime investigations to include retail fraud loss prevention, and computer crime investigations;
- (x) two hours of instruction on executive protection services;
- (y) two hours of instruction in proper business practices to include, but not limited to, contracts, reports, invoices, and client relations;
- (z) a two hour examination should be given at the completion of the course covering all subjects, a passing grade being one of the requirements for qualification.

(These records shall be subject to inspection, upon request by the Board or its representative.)

(2) In addition to the requirements in paragraph (1), all private detective license holders and registered private detective employees who will be authorized to carry a handgun must complete the applicable firearms training curriculum as set forth in Board Rules 509-3-.08 and/or 509-3-.10.

Authority O.C.G.A. Secs. 43-1-19, 43-1-24, 43-1-25, 43-38-4, 43-38-6, 43-38-7, 43-38-10, 43-38-10.1, 43-38-11, 43-38-11.1. **History.** Original Rule entitled "Concealed-Armed Private Detective Personnel" was filed as Emergency Rule 509-3-0.8-.06 on October 13, 1981; effective October 7, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. **Amended:** Emergency Rule 509-3-0.8-.06 repealed and permanent Rule of same title adopted. Filed December 15, 1981; effective January 4, 1982. **Repealed:** New Rule of same title adopted. F. Apr. 5, 2002; eff. Apr 25, 2002. **Repealed:** New Rule entitled "Basic Training Requirements for Private Detectives" adopted. F. Dec. 12, 2006; eff. Jan. 1, 2007.